

Regrade Policy

If there is a mistake in totaling or recording points, or for any concern about a problem set, see your TA and do not formally request a regrade. Your grade will be changed if warranted.

To request a regrade on work that was not submitted electronically, you must have done the work in pen, and there must be no reason to believe that your solutions may have been altered.

To discourage “fishing for points,” Professor Lu may assess a penalty for:

- **inquiries to Professor Lu about problem set scores (see above) and requests rejected for failure to follow instructions,**
- **each element¹ on which you request a regrade and for which your new score is no higher than your original score, or**
- **asking for an exception to course policies (such as reducing the weight of a course requirement on which you got a low score).** Of course, good-faith clarification questions about course policies will NOT be penalized.

Exams

- Submit your request to Professor Lu within ten days from the first day when the test is handed back or available for viewing, or the first day on which scores and solutions are posted, whichever is later. (If your request doesn't reach Professor Lu before the deadline because you gave it to your TA, it will be rejected. So **contact Professor Lu directly.**)
- Detail, in writing, where and why you believe there was an error. (Use a separate sheet. You can also use the cover of the exam booklet if you have not written an answer on it.) Generic statements such as, but not limited to, “my explanation was close” or “I deserve partial credit” do not satisfy this requirement: you must be specific about which parts of your answer deserve more credit and how they relate to a correct solution.
- Include ALL disputed questions on your request: you can submit at most one request per test. Professor Lu will regrade the listed question(s): your score may increase, stay the same, or decrease. **You will also lose points if Professor Lu notices that too many points have been awarded anywhere else on the exam.**

Essay

- Submit your request to the TA who graded your essay (who may or may not be your own TA) within ten days from the first day when the essay is handed back (in-class essay), or the first day on which scores are posted (home essay).
 - For the in-class essay, only the content may be regraded (since the language score can be improved on the rewrite anyway).
 - Detail, in writing, why you believe you deserve more points, referencing the rubrics.
 - You can submit at most one request each for the in-class essay and the home essay.
- The TA will regrade the essay. Your score(s) may increase, stay the same, or decrease. If there is no increase, the TA will consult with Professor Lu to determine whether a “fishing for points” penalty (see above) is appropriate.

¹ On exams, each part of a multi-part problem is an element; on essays, content and language are separate elements.